

Fen Ditton Parish Council

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Parish clerk: Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the Monthly Meeting of Fen Ditton Parish Council on Tuesday, 7th February, 2023 at 7.30 p.m. **in the church** for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below.

Sarah Smart
Clerk

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only

- 1/127 To receive apologies
- 2/128 Open forum for members of the public
- 3/129 To approve the Minutes of the meeting held on 3rd January, 2023
- 4/130 To approve the Minutes of the meeting held on 10th January, 2023
- 5/131 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda
- 6/132 To receive reports from and question to:
- i. County Councillor/s
 - ii. District Councillors
- 7/133* Clerk's report and matters arising from the Minutes:
- Wright Close damaged verges– site meeting requested with SCDC housing officer
 - High Ditch Road- HGV sign and white lines– response to e-mails requesting possible actions requested.
 - Planting of rowan trees on High Street
- 8/134 To approve payments made during the month and accounts for payment
- | | Cheq. No | Amnt |
|------------------------------|----------|--------|
| British Telecommunications | DD | 31.03 |
| Drax – street lights | DD | |
| Eyelid Productions – website | 101928 | 750.00 |
| Hayden Woodruff | 101939 | 15.00 |
| Buchans – | 101940 | 519.85 |
| Source of Business (water) | 101941 | 146.49 |
| HM Revenue & Customs | 101942 | 128.40 |
| Sarah Smart – January salary | 101943 | 514.19 |
- 9/135 To note money received
- 10/136 To consider planning applications
- | | | |
|---------------|---------------------------------|---|
| 23/00236/HFUL | Hardwick House High Ditch Road, | Part single storey. Part two storey side/rear extension |
|---------------|---------------------------------|---|

23/0102/TTCA	34 Church Street	Remove yew and replace with another yew away from boundary
23/00017/OUT	Land adjacent to Hardwick House	Outline application for a single dwelling house with all reserved matters except access
20/02569/COND27	Land north of Newmarket Road	Submission of details required by condition 27 (construction cranes) of reserved matters application 20/02569/REM
22/04358/HFUL	82 Horningsea Road	Dropped kerb
	Application withdrawn	
11/137	Planning application responses from SCDC	
12/138	To consider applications for the co-option places	
13/139	To appoint Heelis & Lodge as internal auditors for the financial year 2021/2022	
14/140	To review:	
	i. Effectiveness of Internal Audit	
	ii. Risk Assessment	
	iii. Financial Regulations	
	iv. Standing Orders	
15/141	To agree a date and venue for the Annual Parish Meeting	
16/142	Marleigh Office:	
	Update of progress of lease	
17/143	To receive progress report on project to repair churchyard wall	
	i. To report of any progress/meetings held	
18/144	To review and agree grass cutting and maintenance schedule to contractors.	
19/145	To appoint replacement signatories on the Nationwide and to remove signatories no longer councillors.	
20/146	Update on procedures of application for Cambridge Waste Water Treatment Plant	
21/147	To receive correspondence	
22/148	To accept notices and matters for the next agenda	
	It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda	

The next meeting of the Council will be held on Tuesday, 7th March, 2023 at 7.30p.m.