Fen Ditton Parish Council

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All members of the Council are summoned to attend the Monthly Meeting of Fen Ditton Parish Council on Tuesday, 1st October 2024 at 7.30 p.m. **Pavilion** for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below.

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m.

Indira Hui Raha
PC & RFO
1st Floor, The Hanger Building,
Jubilee Sq, Valiant Lane,
CB5 8BX

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only

1/119 To receive apologies
2/120 To elect new Vice Chairman
3/121 Sign the declaration of New Chairman and Vice Chairman.
4/122 To appoint a councillor
5/123 Open forum for members of the public
6/124 To approve the Minutes of the meeting held on September 3rd, 2024
7/125 To approve the Minutes of the meeting held on August 6th, 2024
6/126 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda
7/127 To receive reports from and questions to:
- i. County Councillor/s
- ii. District Councillors

8/128 Clerk's report and matters arising from the Minutes.
- i. Propose to amend budget 2024-2025 for IT upgrade and Accounting services.
- ii. Update on grass cutting.
- iii. Update on new accounting system- SCRIBE
- iv. Bank account Status.
- v. Key Audit.
- vi. Play area repair update & quotes.
- vii. Building user group – Cllr George Devine has volunteered to be the representative.
- viii. Propose to set up a WhatsApp group with all the councillors and clerk.
- ix. Proposed amended cemetery regulations and cost comparison.
- x. Email Access Update
- xi. Update on Marleigh Community Development Steering Group meeting was held on 25-Sep-2024 in FDPC office premises.

9/129 To approve payments made during the month and accounts for payment and note payments made:

Clerk Expenses	Aug 2024	£432.83
Cambridgeshire and Peterborough association of Local councils	Locum Clerk Services	£1637.38

Pad lock & an indoor plant (Paid by Cllr Carla F)			£99.64
Hobby Craft (paid via Equal's money card)		Stationary	£ 13
TESCO (paid by Indira)		Stationary	£8.55
B&M (Paid via Equal's money card)		Stationary/ Pantry	£33.25
Scribe		Set up cost	717.60

10/130 To note money received –

1. PERCEPT 24/25B £42276.00
2. Dignity Funeral Limited £640.00

11/131 To consider following planning applications and tree works applications

For info only

24/03406/S73	Land North Of Newmarket Road Cambridge CB5 8AA	S73 to vary condition 1 (Approved plans) of reserved matters application 21/02450/REM (Reserved matters application detailing, appearance, landscaping, layout scale for the construction of 421 new homes with associated infrastructure, internal roads and open spac part of Phase 2 pursuant to condition 5 (reserved matt of outline planning permission S/2682/13/OL) to move housing of the Generator to an external location separ from the plant. *WebLink* https://applications.greatercambridgeplanning.org/onlir applications/PLAN/24/03406/S73
S/2682/13/COND43H	Land North Of Newmarket Road Cambridge CB5 8AA	Submission of details required by condition 43 (remedi strategy) of outline planning permission S/2682/13/OL *Web Link* https://applications.greatercambridgeplanning.org/onlir applications/PLAN/S/2682/13/COND43H
S/2682/13/COND43H	Land North Of Newmarket Road Cambridge CB5 8AA	Submission of details required by condition 43 (remedi strategy)of outline planning permission S/2682/13/OL *Web Link https://applications.greatercambridgeplanning.org/onlir applications/PLAN/S/2682/13/COND43H
21/02450/NMA1	Land North Of Newmarket Road Cambridge CB5 8AA	Non material amendment on application 21/02450/REI smoke shaft locations and heights revised, generator enclosure on ground floor *Web Link* https://applications.greatercambridgeplanning.org/onlir applications/PLAN/21/02450/NMA1
21/02450/NMA2	Land North Of Newmarket Road Cambridge CB5 8AA	Non material amendment on application 21/02450/REI smoke shaft locations and heights revised, PV added t block R1 *WebLink* https://applications.greatercambridgeplanning.org/onlir applications/PLAN/21/02450/NMA2
24/03406/S73	Land North Of Newmarket Road Cambridge CB5 8AA	S73 to vary condition 1 (Approved plans) of reserved matters application 21/02450/REM (Reserved matters application detailing, appearance, landscaping, layout scale for the construction of 421 new homes with associated infrastructure, internal roads and open spac part of Phase 2 pursuant to condition 5 (reserved matt of outline planning permission S/2682/13/OL) to move

		housing of the Generator to an external location separate from the plant. https://applications.greatercambridgeplanning.org/online applications/PLAN/24/03406/S73
23/03273/COND3A	Land East Of Park And Ride Newmarket Road Teversham Cambridgeshire	Submission of details required by condition 3 part c and (Fieldwork Investigation) of planning permission 23/03273/FUL *Web Link* https://applications.greatercambridgeplanning.org/online applications/PLAN/23/03273/COND3A
24/03579/LBC	21 Green End Fen Ditton Cambridgeshire	Internal and external refurbishment. https://applications.greatercambridgeplanning.org/online applications/PLAN/24/03579/LBC
24/01549/REM	B2 Land North Of Newmarket Road Cambridge CB5 8AA	Reserved matters application for the B2 land (car dealers development) including access, appearance, layout, sca landscaping,associated infrastructure, incorporating an extension to the Ford store together with discharge of conditions 12,13,17,18,23,34,39,40,41,42,43,45,46, and in respect of outline planning permission S/2682/13/OL *Web Link* https://applications.greatercambridgeplanning.org/online applications/PLAN/24/01549/REM
24/03406/S73	Land North Of Newmarket Road Cambridge CB5 8AA	S73 to vary condition 1 (Approved plans) of reserved matters application 21/02450/REM (Reserved matters applicatio detailing, appearance,landscaping, layout and scale for t construction of 421 new homes with associated infrastructure, internal roads and open space as part of Phase 2 pursuant to condition 5 (reserved matters) of outline planning permission S/2682/13/OL) to move the housing the Generator to an external location separate from the plant. *Web Link* https://applications.greatercambridgeplanning.org/online applications/PLAN/24/03406/S73
23/03246/FUL	Land To The Rear Of 8 High Ditch Road Fen Ditton Cambridgeshire CB5 8TE	Change of use of an agricultural building to 1 No 2 bed dwellinghouse (Use Class C3). *Web Link* https://applications.greatercambridgeplanning.org/online applications/PLAN/23/03246/FUL

12/132 Proposal to authorise the purchase of parish council notice board for Marleigh, at the location previously agreed at previous meeting.
Received quote £802 + VAT (refer the appendix for further details)

13/133 Village Maintenance and grass cutting.

i. For regular Jobs.
ii. For backlog of Jobs.

14/134 Amend budget 2024-2025 for below upgrades.

iii. Purchase of IT equipment.
iv. Consumables IT equipment.
v. Accounting Services.

15/135 To receive correspondence

16/136 Keys

i. Audit – update and reminder
ii. Key boxes – pavilion update.

18/138 Emails – Update

19/139 Proposed additional grass cuts during seasons for cricket matches ideally once a week, depending on requirement. (The season starts from end of April till September).

20/140 Cemetery

i. Headstone approval request.

21/141 As approved in the previous meeting for Equal's money pre-loaded card, proposing 3 cards for the clerk, Chair and Vice Chair.

22/142 Propose to change the standing order from £500 to £750 per transaction.

23/143 Proposed the next phase of repair to the church wall.

24/144 Proposal regarding a bollard/restriction to Wadloes foot path to restrict any type of motor vehicle using it as a cut through.

25/145 Proposed dates for Recreation Ground Trust meeting are 22/Oct or 29/Oct.

26/146 To accept notices and matters for the next agenda

It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda.

27/147 To resolve to carry out agenda items in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The next meeting of the Council will be held on 5th November 2024.