

All members of the Council are summoned to attend the Annual General Meeting of Fen Ditton Parish Council on Tuesday, 7 July 2026 at 7.00 p.m. **The Hangar Marleigh Office** for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below. Councillors may observe proceedings remotely and speak at the chair's discretion, but remote attendance shall not be counted as attendance for the purposes of quorum or voting.

Members of the public are invited to address the meeting between 7.00 p.m. and 7.15 p.m.

Maximillian Huber
Clerk & RFO
1st Floor, The Hangar Building,
2 Jubilee Sq, Cambridge CB5 8UW

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only

2026/116	To elect a Chairman.		
2026/117	Open forum for members of the public.		
2026/118	To approve the Minutes of the meeting held on 2 June 2026.		
2026/119	To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda.		
2026/120	Clerk's report and matters arising from the Minutes. Update on the May Bumps parking arrangements. Digital Hub grant application submitted. Register of Interests forms submitted. Documents for the external audit submitted to PKF Littlejohn LLP. Quotation requested for playground repairs in Fen Ditton. Grant application submitted to the Townlands Trust		
2026/121	To consider following planning applications and tree works applications		
	26/02068/S73	31 High Street Fen Ditton Cam- bridgeshire CB5 8ST	S73 to vary condition 2 (approved plans) of planning permission 23/01890/HFUL (Demolition of detached single garage opposite north elevation of the existing house. Construction of detached single storey residential annex and detached single storey gym building) to remove greenhouse and replace with a flat roof side extension to gym.
	26/02131/HFUL	28A High Ditch Road Fen Ditton Cambridgeshire CB5 8TE	Single storey front extension.
	25/01708/NMA2	3 Hazel Court Cambridge Cam- bridgeshire CB5 8YN	Non material amendment on application 25/01708/HFUL to extend the side extension as per the original planning application
2026/122	To receive reports from and questions to: County Councillor/s District Councillors		
2026/123	Review correspondence received and note any actions arising Correspondence regarding residents' concerns about trees posing a risk to adjacent properties in the cemetery		
2026/124	To approve payments made during the month, accounts for payment, and authorise forthcoming payments:		
	NEST- Pension-DD Maximilian Huber		£89.65
	NEST- Pension-DD Indira Hui Raha		£47.68
	Clerk Salary – Maximilian Huber		£1197.06
	Clerk Salary (Parental Pay) – Indira Hui Raha		£846.94
	Angela's Cleaning Service	Pavilion Cleaning	£100.00
	SCRIBE	Trust	£18.00
	SCRIBE	PC-DD	£67.20
	Hayden Woodruff	Bus shelter cleaning	£12.50
	RH-Landscapes	Maintenance Green Spaces April 26	£1,576.08

	Encore	Year End Balancing Adjustment Hangar Building	£125.07
	RH-Landscapes	Maintenance of green spaces - May 2026	£1,120.08
	SLCC	Monthly membership fee	£31.60
	Small Worx	Removal of fallen tree on the Recreation Ground and clear- ance of debris from neighbour- ing garden	£155.00
	Small Worx	Pavilion repairs (door lock and light)	£281.79
	SSE-Energy	Street lighting electricity charges (October 2023 - July 2025)	£977.45
	Wave	Water - Pavilion	£53.32
	Wellers Law Group	Lease agreement - legal fees 2023-2024	£49.80
	Wellers Law Group	Lease agreement - legal fees 2023-2024	£960.00
	Red Shoes	Payroll Services	£108.00
	Unity Trust Bank	Service Charge	£7.00
2026/125	To approve payments made during the month from Equal's money pre-loaded card:		
	Co-op	28/05 Consumables	£6.10
	Smarty	02/06 Office IT	£9.00
	Ionos	07/06 Office Cloud Services	£4.80
	Open AI	08/06 Chat GPT	£16.67
	Asda	10/06 Sim Card Mobile Phone	£5.00
	Viking	15/06 Material Pavilion	£76.17
	Sum Up	15/06 Test Card Terminal 1	£1.00
	Sum Up	15/06 Test Card Terminal 2	£1.00
	Vodafone	15/06 Top-Up	£10.00
	Co-op	18/06 Consumables	£9.80
	Gentworks Limited	25/06 Cartridge Drinking Foun- tain	£46.80
2026/126	To note money received: 30/06: Unity Trust Credit Interest £668.39		
2026/127	Proposal to approve revised RH-Landscapes contract.		
2026/128	Parish Councillors Committee report(s), (For Information Only) Newsletter/Website Cemetery Crime & Welfare Highways & Transport Strategic Planning Chairman Report		
2026/129	To accept notices and matters for the next agenda.		